



**AGENDA**  
**VILLAGE OF ASHWAUBENON**  
**POLICE & FIRE COMMISSION**  
**TUESDAY, AUGUST 13, 2019**

RANDY SCHULTZ  
PATTI LOWER

JIM CHRISTENSEN

CRAIG KASSNER  
CHRIS MADSON

**Regular Meeting**  
5:00 PM

**Conference Room A**  
2155 Holmgren Way, Ashwaubenon, WI 54304

**Phone (920) 492-2301**  
**www.ashwaubenon.com**

1. Call to Order
2. Roll Call

Attendee Name	Present	Absent	Late	Arrived
Craig Kassner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Jim Christensen SR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Randy Schultz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Patti Lower	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Chris Madson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

3. Pledge of Allegiance
4. Action on the Agenda
5. Action on the Open and Closed Minutes - July 9, 2019
  - a. Police & Fire Commission - Regular Meeting - Jul 9, 2019 10:30 AM
6. Closed Session Items

During the meeting, the Police and Fire Commission of the Village of Ashwaubenon may convene into Closed Session pursuant to:

- (a) Wisconsin Statute Section 19.85(1)(c) for the purpose of possible discussion and action on considering employment or performance evaluation data of Public Safety employee personnel matters over which the Commission has jurisdiction or exercises responsibility.
- (b) Wisconsin Statute Section 19.85(1)(f) for the purpose of possible discussion and action on Public Safety employee personnel matters and financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

The Commission may thereafter reconvene in open session pursuant to Wisconsin Statute Section 19.85 (2) to report the results of the closed session and consider the balance of the Agenda.

7. Adjourn

Notice is hereby given that a quorum of the Village Board may be present during this meeting, although no Village Board action will be taken. This meeting is noticed as a meeting of the Village Board pursuant to Badke vs. Village of Greendale.

**Attention Board Members:**  
**Please notify Terri at 492-2301 if you are unable to attend.**



**MINUTES**  
**VILLAGE OF ASHWAUBENON**  
**POLICE & FIRE COMMISSION**  
**TUESDAY, JULY 9, 2019**

RANDY SCHULTZ  
PATTI LOWER

JIM CHRISTENSEN

CRAIG KASSNER  
CHRIS MADSON

**Regular Meeting**  
10:30 AM

**Conference Room A**  
2155 Holmgren Way, Ashwaubenon, WI 54304

**Phone (920) 492-2301**  
**www.ashwaubenon.com**

**1. Call to Order**

Randy Schultz called the meeting of the Ashwaubenon Police and Fire Commission to order at 10:31 p.m.

**2. Roll Call**

Attendee Name	Present	Absent	Late	Arrived
Craig Kassner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Jim Christensen SR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Randy Schultz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Patti Lower	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Chis Madson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Others: Allison Swanson, Mary Kardoskee, Tony Wachewicz, Tom Rolling, Randy Tews

**3. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**4. Action on the Agenda**

**Motion to approve** the July 9, 2019 Police and Fire Commission agenda.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Craig Kassner
<b>SECONDER:</b>	Jim Christensen SR
<b>AYES:</b>	Craig Kassner, Jim Christensen SR, Randy Schultz, Patti Lower, Chris Madson

**5. Action on the Minutes**

**Motion to approve** the Police and Fire Commission minutes from June 11, 2019.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Craig Kassner
<b>SECONDER:</b>	Chris Madson
<b>AYES:</b>	Craig Kassner, Jim Christensen SR, Randy Schultz, Patti Lower, Chris Madson

**a. Police & Fire Commission - Regular Meeting - Jun 11, 2019 1:30 PM**

Minutes Acceptance: Minutes of Jul 9, 2019 10:30 AM (Action on the Open and Closed Minutes - July 9, 2019)

6. Items Discussed in Open Session

Interim Chiefs Tom Rolling and Randy Tews will update the committee on new assignments and changes made within the department since assuming their positions.

We will also provide an update on recruitments for new officers and for a new public safety director.

- Chief Tews and Chief Rolling will be meeting regularly with Public Safety staff and Village administration to keep the lines of communication open.
- Village administration met with Chief Tews and Chief Rolling to discuss and start preparations for the 2020 budget process.
- It was agreed that the new Director of Public Safety have a strong background in any one area of police, fire, EMS. A background in all three disciplines is desired, but not required. The position is for an administrator, not to go on calls and oversee scene operations.
- Commanders should come up with and research new ideas for the department and the Director would analyze the data and decide what direction to go.
- Lieutenants should be completing the day to day operations.
- The Police and Fire Commission will meet the 2nd Tuesday of each month at 5:00 p.m.

7. Closed Session Items

During the meeting, the Police and Fire Commission of the Village of Ashwaubenon convened into Closed Session pursuant to:

- (a) Wisconsin Statute Section 19.85(1)(c) for the purpose of possible discussion and action on considering employment or performance evaluation data of Public Safety employee personnel matters over which the Commission has jurisdiction or exercises responsibility.
- (b) Wisconsin Statute Section 19.85(1)(f) for the purpose of possible discussion and action on Public Safety employee personnel matters and financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

8. Convene into Closed Session

Motion to Convene into closed session.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jim Christensen SR
<b>SECONDER:</b>	Craig Kassner
<b>AYES:</b>	Craig Kassner, Jim Christensen SR, Randy Schultz, Patti Lower, Chris Madson

9. Reconvene into Open Session

Motion to Reconvene into Open Session. A discussion was held in closed session regarding

Minutes Acceptance: Minutes of Jul 9, 2019 10:30 AM (Action on the Open and Closed Minutes - July 9, 2019)

specific personnel issues being addressed within the department.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Patti Lower
<b>SECONDER:</b>	Jim Christensen SR
<b>AYES:</b>	Craig Kassner, Jim Christensen SR, Randy Schultz, Patti Lower, Chris Madson

#### 10. Adjourn

**Motion to adjourn** the July 9, 2019 Police and Fire Commission meeting at 12:13 p.m.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jim Christensen SR
<b>SECONDER:</b>	Patti Lower
<b>AYES:</b>	Craig Kassner, Jim Christensen SR, Randy Schultz, Patti Lower, Chris Madson